

WOODBURY COUNTY CAMPGROUND HOST JOB DESCRIPTION

INTRODUCTION

This position is located at the modern camping areas in Bigelow Park, Snyder Bend Park and Little Sioux Park. The applicant chosen will serve, as a volunteer campground host providing a variety of services to the public.

Applicants are required to appear at the appropriate park office for a personal interview prior to being appointed as campground host.

PRINCIPAL DUTIES AND RESPONSIBILITIES

For periods of time between May 1 through October 15, the volunteer serves as a "live-in" host at a campground in the park. The primary responsibility is to assist campers by answering questions and explaining regulations which apply to them. Volunteers must be familiar with county park regulations and the reasoning behind them.

Volunteers must be familiar with local points of interest and the location of services that might be requested by campers such as towing, groceries, churches, etc.

Volunteers must perform light maintenance work around the campground such as litter pickup, sweeping and stocking of toilets, acting as liaison between campers and park staff, providing information to park staff on potential problems, disseminating information to campers, etc.

Volunteers may be requested to assist in campground public relations activities.

Volunteers will do no law enforcement other than being observant and advising campers and visitors of unintentional infractions. Flagrant violations will be reported to the park personnel responsible for the campground.

Volunteers must set an example by being a model camper practicing good housekeeping at all times in and around their assigned site and by observing all rules and regulations.

Volunteers are expected to work weekends and holidays during their term as host.

CONTROLS OVER POSITION

Volunteers generally work independently. The park officer or other park personnel are available daily to help answer questions or discuss problems. Volunteers are responsible to the park officer. The park officer will provide orientation for hosts and will assist throughout their stay with any problems which may arise.

OTHER REQUIREMENTS OF THE WORK

This position requires a knowledge of county park programs and regulations. Volunteers must display a willing attitude to deal with campground users in a cheerful and helpful manner. Volunteers must present a neat and pleasing appearance at all times and be courteous but firm in dealing with the public.